



Saint Annie's International Kindergarten & Early Childhood Preschool



Welcome to Saint Annie's International Kindergarten

School: Saint Annie's International Kindergarten

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Website: <http://saintannie.net>

Age: 1~6 years old

Gender: 40% boys, 60% girls

Class size: 20 maximum

School size: 60 children (*Including the Afterschool Program)

Slogan: Half of knowledge is, knowing where to find knowledge.

Goals: To ensure that Saint Annie maintains a challenging academic program of uncompromised excellence through comprehensive articulation and implementation of a dynamic, whole-school curriculum. Our ultimate goal is that every Saint Annie's student learns to live harmoniously in, and contribute to, world society.

Established: We originally opened in April of 2000 as a prep-school preparing kindergarten students for the entrance exams for private Japanese elementary schools and/or prestigious international elementary schools. In April 2004 we opened our international kindergarten and integrated both programs.

Principal: Having graduated with honors from the Florida State University in the United States, Principal Michael Huggins holds a masters degree in elementary educational administration.

Key staff: At present we have eight members on staff, including native English-speakers and bilingual Japanese staff. Our present native English-speaking teachers come from the United States, Canada, and the United Kingdom. We hire staff who have experience teaching small children and who exude warmth and friendliness to all those they come in contact with. We only hire individuals with professional working visas, and/or permanent visas in order to prevent disruption in the daily lives of our students.

Qualifications of staff: All native English-speaking teachers are required to have completed at least a four-year university degree in, or studies related to, early childhood education. Our Japanese staff must have a Japanese government-issued certificate in childcare.

Awards/recognitions: We are affiliated with the National Association for the Education of Young Children (NAEYC).

General facilities: Two schools: one in Yamate, Yokohama, and another in Yoyogi, Tokyo. Our Yamate school has a main preschool classroom, a main kindergarten classroom, with an outside playground. Our Yoyogi school currently has only one main classroom where preschool and kindergarten children are integrated, and a small playground with six swings, a jungle gym with two slides, monkey-bars, and a sand box.

General ethos: We believe that education should promote the well-rounded development of individuals through the cultivation of their intellectual, creative, personal, social, and physical abilities. The school is committed to educating both Japanese and foreign students to be international and independent thinkers. We believe that learning a second language provides the opportunity to grow beyond a single culture. We believe that the classroom and co-curricular activities should foster sensitivity to, and respect for, individual talents as well as differences. We believe that every student must learn to function both as an individual and as part of a group.

Nationalities of children: American, English, French, Korean, Japanese, Chinese, Filipino, and German.

School hours: 7am–6pm. Our kindergarten children arrive at 9am and go home at 2pm, but we have a 7am early drop-off, and extended afterschool childcare to 6pm for working parents.

Usual semester/term dates: First term: Aug–Dec; second term: Jan–Mar; third term: Apr–Jun; fourth term: Jun–Jul.

Usual vacation dates: Four weeks in August, three weeks over Christmas and New Years, two weeks in spring, and all Japanese national holidays.

Uniform: All students must wear the school uniform during school hours. Our uniform consists of shorts for the boys and skirts for the girls, white socks, a yellow hat, and a school bag. In summer students wear a white sailor shirt; in winter a navy blue jacket and a white polo shirt. We require that the children wear running shoes, not dress shoes, to school. Shoe color is not important. Sportswear: red cap, white running shirt, and blue shorts (distributed by the school).

Curriculum: The principles of our curriculum follow the guidelines for developmentally appropriate practices set forth by the NAEYC. Our curriculum is based on extensive research, and is inspired by the work of respected development and early education theorists Jean Piaget, Erik Erikson and Lev Vygotsky, and is also inspired by Howard Gardner’s theory of multiple intelligences. We’ve arranged these multiple intelligences into eight distinct ways that children can be intelligent, or our eight “Smarts”:

- **WordSmart:** likes to read, write, and tell stories; and excels at learning and using new words;
- **MathSmart:** explores patterns and numbers, and enjoys figuring out how things work;
- **BodySmart:** uses body language, loves to move and play sports, and excels at dancing and other physical activity;
- **DesignSmart:** (the “visualizer”): loves to understand maps, draw, build, design, and create;
- **MusicSmart:** has a natural sense of rhythm, and enjoys singing, playing instruments and listening to music;
- **NatureSmart:** likes to be outside and enjoys caring for living things;
- **PeopleSmart:** (the “socializer”): likes to work in groups, pretend to be someone else, and is sensitive to the feelings of others.
- **MeSmart:** likes to be introspective, is in tune with their personal feelings and thoughts, and enjoys working alone.

Our curriculum gives children the tools they need to grow and develop into the leaders of tomorrow. Along with a strong emphasis on mathematics and literacy skills, our program gives children a framework they can use throughout school—they learn to love learning.

Sports: We are particularly strong in the 500m dash (running) and jump rope! As a small school located in busy Yokohama and Tokyo, we do not have a sports area large enough to allow for full-scale sporting events. However, we use playgrounds located just a few minutes’ walk from our schools. Here the children can run, swing, climb, slide, jump rope, and play ball. When the weather doesn’t permit, we use a city owned log cabin playhouse located just a few minutes’ school bus ride from our school in Yokohama. As for our Yoyogi, Tokyo school, we have enough room to conduct small-scale sport activities indoors. Each year, we have a sports festival where the children can showcase their talents in relay races, ball toss, three-legged races, tug-of-wars, obstacle courses, etc.

Art class: All classes have art twice a week with a professional art teacher. They also have monthly class projects with their homeroom teacher.

Languages taught: English only.

Language of instruction: American English.

Japanese language study support: We have an after-school program for non- Japanese students who want to study Japanese Conversation and Japanese Calligraphy.

Bicultural children support: None.

Special needs services: None.

Gifted child programs: None.

Examinations/standardization tests: Our students are tested at the end of every semester (twice a year), and report cards are issued to the parents.

Religious affiliation: Most of our teachers are Roman Catholic, but we **do not** teach religion in our schools. All children, regardless of their religion, are welcome to join our school.

School lunches: Children are required to bring a lunch and drink from home.

Disciplinary procedures: We give verbal notice, but we use timeouts in more severe cases, (one minute per year of the child's age; for example, a three-year-old would have a three-minute timeout). In the event that this does not clear up the problem, the parent is notified.

Bullying: As the students are kindergarten age, we haven't had any problems with bullying to date.

Separation of older children from younger: During sports, math, and textbook time only. All other sessions are integrated.

Parking at the school: Not available, but there are some coin parking lots nearby.

Nearest stations: Yokohama School: Yamate station on the Keihin-Tohoku Negishi Line; Motomachi-Chukagai Station on the Minato-Mirai Line. Yoyogi School: Yoyogi Koen Station on the Chiyoda Subway Line; Yoyogi-Hachimangu Station on the Odakyu Line.

Transportation to and from school: The Yokohama school has a bus service and we are currently considering options for the Yoyogi school. All the children are fully insured, and we have a teacher on board with the driver.

Security: Our schools are secured by SECOM; we have panic bells and security cameras in every classroom and throughout the school.

Expected parental involvement: Three times a year: their child's birthday party, the sports festival, and the end of year concert.

Equipment parents expected to provide: A Pianica (air-blown piano/harmonica).

Homework expectations: None. We don't issue homework unless the child is struggling with the program.

Annual school trips: We go to the zoo, pool, and fire and police stations. Summer school programs Usually scheduled in the first and second weeks of August. In addition, as we have a fourth term from mid-Jun to the end of July, children on vacation from other international schools may join us during this period without paying any registration fees.

After-school/extracurricular activities: Japanese class, English class, math class, and general studies class. Extended childcare is available until 6pm.

Special school events: Sports Day, Ocean Day, Christmas Concert, and Summer Camp (for K3 students only).

Social activities for parents/families: Omochi-pounding day and a School Barbecue.

Alumni go on to: Our alumni often go on to other international schools after graduation, including but not limited to Saint Maur International School, Yokohama International School, Horizon Japan International School, International School of the Sacred Heart, Nishimachi International School, and the Chinese International School, to name just a few. We currently hold a 98% elementary school enrolment success ratio.

School fees: Registration fee: ¥100,000 (NON-REFUNDABLE); Annual tuition: ¥880,200 for Preschool (3 days per week), ¥1,120,200 for Kindergarten and Preschool (5 days per week). Building Fee: ¥50,000 (per year) Cooling and heating: ¥30,000 (per year). Study material, and accidental insurance are included in the tuition. Uniform fee: ¥35,000 (1 set). Tax is not included."

Financial support: We do not currently have a scholarship program available.

Sibling discount: We offer a 50% discount on the registration fee and on uniforms.

General discounts: We offer a 50% discount on the registration fee and on uniforms, to organizations that are responsible for covering their expatriate employees' educational expenses.

Application procedures We accept applications for enrolment throughout the year. But applications will only be considered for those children who are three years or older and fully toilet-trained by August 31 of the year that they plan to enter kindergarten (this rule doesn't apply to preschool applicants, who may apply and enter at any time). When applying, families must first come in for an enrolment interview and be briefed on our school and its system and policies. After this they need to fill out an application form. Applications are considered to be completed and children fully enrolled after all initial payments have been made.

Criteria used for acceptance We accept students based on age and developmental level, and also if space allows.

PROGRAM OVERVIEW

ABOUT THE PROGRAM

Our private kindergarten program introduces your child to a formal education while embracing the idea that every child is smart in his or her own way. We focus on meeting each individual child's developmental and educational needs. Children are guided and encouraged by our elite, experienced teachers, and advance through our program at their own pace. Because children learn best when they are actively involved, each classroom includes rich learning materials for exploring. Self-directed investigations and play build problem-solving and critical thinking skills. Our teachers supplement these experiences with small group activities (groups of 12 to 20 children) that encourage socialization. We give children the foundations that prepare them for an International Elementary School setting, and set them on a path of life-long learning and success. Whether enrolled full- or part-time your child will benefit from Saint Annie's exclusive kindergarten program.

ABOUT THE CURRICULUM

The principles of our curriculum follow the guidelines for developmentally appropriate practice set forth by the National Association for the Education of Young Children (NAEYC). Our curriculum is based on extensive research and inspired by the work of respected development/early education theorists Jean Piaget, Erik Erikson and Lev Vygotsky, and inspired by Howard Gardner's theory of multiple intelligences. We've arranged these multiple intelligences into eight distinct ways that kids can be intelligent, or our...

“Eight Smarts”

- **WordSmart:** Likes to read, write and tell stories and excels at learning and using new words.
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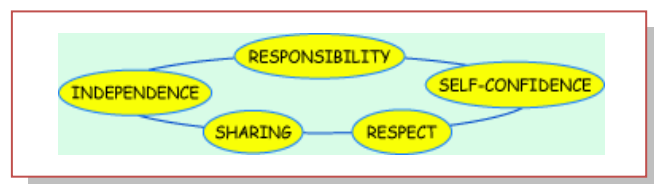
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THE KINDERGARTEN'S DAILY CURRICULUM

- **Conversation Play Circle:** (Free conversation about teacher or student initiated topic while playing)
- **Calendar:** (Days of the week, months, year, weather and seasons)
- **Rhythmic:** (Monthly Songs and Stretching)
- **Phonics:** (ABC, CVC, DC-Phonics, Sight Words)
- **Language Arts:** (Reading, Writing, Grammar, Vocabulary, Spelling)
- **Dramatic Play:** (Role playing, Pretending)
- **Break Time:** The children are free to do what they want during this time.
- **Math:** Counting, Sorting, Graphing, Patterning, Sequencing, Addition, Subtraction, and Geometry.
- **Indoor/Outdoor Activity:** Art & Crafts, Cooking, Science, Walk and Theme activities
- **Active Play:** Rhythm, Balance, Coordination, and Movement
- **Lunch Time:** Children practice table manners and have free conversation about their lunches.
- **Manipulation Tasks:** This activity is to help children acquire fine motor and gross motor skills. Each activity is to provide self initiated individual learning. Some fine motor activities include: pouring water, transferring/lacing beads, and origami using various items. Some Gross Motor activities include: balancing, climbing, jumping, rolling, swinging, throwing, and much more.
- **Computers:** Word processing, computer navigation, graphics skills, and visual mapping basics.
- **Circle Time:** Daily review, Story time, Relax time, Silent book reading, Free time.
- **Recess:** Get ready to go home and sing the good-bye song.
- **Mini Field Trips:** Spring / Summer / Autumn / Winter (4 Times a Year)

KG TIME SCHEDULE MONDAY ~ FRIDAY

- 9:00** Arrival
- 9:05** Play Circle / Calendar / Rhythmic
- 9:25** Language Arts
(Phonics / Textbook / Math / Dramatic Play)
- 10:25** Indoor / Outdoor activity
- 11:25** Active Play (Outside Sports)
- 11:45** Lunch Time (*A lunch from home is required.)
- 12:15** Daily Activity (Manipulation Task)
- 13:00** Computers (CDR Program)
- 13:40** Circle Time (Daily Review / Story Time)
- 14:00** Recess / Go home
(*Extended Childcare to 6pm is available.)



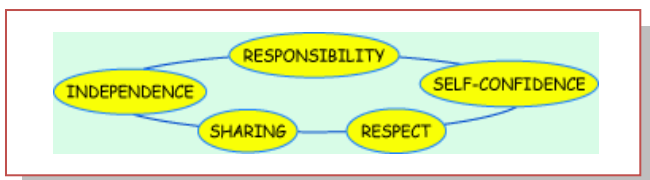
THE PRESCHOOL'S DAILY CURRICULUM

- **Conversation Play Circle:** (Free conversation about teacher or student initiated topic while playing)
- **Calendar:** (Days of the week, months, year, weather and seasons)
- **Rhythmic:** (Monthly Songs and Stretching)
- **Phonics:** (ABC, CVC, DC-Phonics, Sight Words)
- **Language Arts:** (Reading, Writing, Grammar, Vocabulary, Spelling)
- **Art & Crafts:** (Painting, Drawing, Coloring, Cutting, pasting)
- **Indoor/Outdoor Activity:** Art & Crafts, Cooking, Science, Walk and Theme activities
- **Active Play:** Rhythm, Balance, Coordination, and Movement
- **Lunch Time:** Children practice table manners and have free conversation about their lunches.
- **Manipulation Tasks:** This activity is to help children acquire fine motor and gross motor skills. Each activity is to provide self initiated individual learning. Some fine motor activities include: pouring water, transferring/lacing beads, and origami using various items. Some Gross Motor activities include: balancing, climbing, jumping, rolling, swinging, throwing, and much more.
- **Dramatic Play:** Role playing, Pretending, Show & Tell.
- **Circle Time:** Show and Tell
- **Recess:** Get ready to go home and sing the good-bye song.
- **Mini Field Trips:** Spring / Summer / Autumn / Winter (4 Times a Year)

PS TIME SCHEDULE MONDAY ~ FRIDAY

- 10:00** Arrival
- 10:05** Play Circle / Calendar/ Rhythmic
- 10:20** Language Arts (Phonics, Reading, Writing)
- 10:40** Math (Counting, Number recognition)
- 10:50** Art & Craft Project
- 11:25** Indoor / Outdoor Activity
- 11:45** Lunch Time (*A lunch from home is required.)
- 12:15** Daily Activity (Manipulation Task)
- 12:40** Circle Time (Daily Review, Story, Movie)
- 12:55** Good-bye song
- 13:00** Recess / Go home

(*Extended Childcare to 6pm is available.)





Tuition and Associated fees

Kindergarten: 9:00 ~ 14:00

Age (対象年齢): 3 years old ~ 6 years old (K1 (年少) / K2 (年中) / K3 (年長))

Preschool: 10:00 ~ 13:00

Age (対象年齢): 1 year old ~ 3 years old (P1 (1才児) / P2 (2才児))

TUITION: 2012 - 2013	Kindergarten (5 Days / Week)	Preschool (5 Days / Week)	Preschool (3 Days / Week)
Registration Fee (入園料/返金なし)	¥100,000 (NON-REFUNDABLE)	¥100,000 (NON-REFUNDABLE)	¥100,000 (NON-REFUNDABLE)
Term 1 Tuition (保育料/1学期)	¥373,400	¥373,400	¥293,400
Term 2 Tuition (保育料/2学期)	¥373,400	¥373,400	¥293,400
Term 3 Tuition (保育料/3学期)	¥373,400	¥373,400	¥293,400
Yearly Tuition (40 Weeks / Year)	¥1,120,200 (200 Days /Year)	¥1,120,200 (200 Days /Year)	¥880,200 (120 Days /Year)

※Tax is to be added.・消費税別

ASSOCIATED FEES (その他の諸費用):

Uniforms (制服)	¥35,000 (1 Set)	¥35,000 (1 Set)	¥35,000 (1 Set)
Books & Supplies (教材費)	¥0 (保育料に含む) (Included in the Tuition)	¥0 (保育料に含む) (Included in the Tuition)	¥0 (保育料に含む) (Included in the Tuition)
Building Fee (設備費)	¥50,000 (Per-Year)	¥50,000 (Per-Year)	¥50,000 (Per-Year)
Cooling & Heating (冷暖房費)	¥30,000 (Per-Year)	¥30,000 (Per-Year)	¥30,000 (Per-Year)
Insurance (傷害保険)	¥0 (保育料に含む) (Included in the Tuition)	¥0 (保育料に含む) (Included in the Tuition)	¥0 (保育料に含む) (Included in the Tuition)
Childcare (Optional) (延長保育/18時まで: 1時間)	¥1,300 (per/hr)	¥1,300 (per/hr)	¥1,300 (per/hr)

※Tax is to be added.・消費税別

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